

Wedding Terms and Conditions

Confirmation

- Final numbers, food pre-orders, and special dietary/access requirements must be received at least 1 week prior to your booking.
- All children under 16 must be accompanied by an adult at all times
- No.4 reserves the right to refuse admittance at any time or to remove any persons whose behaviour is considered inappropriate.

Deposits and Payment

- To secure a booking we require a deposit of £500 (or payment in full, if purchased through a third party) This deposit will be returned after the event, except in the case of cancellations/alterations, as mentioned below, damage to the venue, or failure to abide by the terms and conditions here described.
- 50% of the total balance is due no later than 3 months prior to the wedding.
- Any outstanding balance must be paid at least 7 days prior the event.
- All payments can be made by cash, card or bank transfer to:
 - Account name: Clifton Hotels Ltd - Racks
 - Account Number: 39020592
 - Sort Code: 60-00-01
 - Reference: No4 and Date of Event **(Please be sure to include this)**

Cancellations and Alterations

- All alterations and cancellations must be made in writing to:
bookings@no4cliftonvillage.co.uk
- No.4 allows for a 10% reduction in numbers up to 7 days prior to your event. Any reduction made after this date will still be charged. Any cancellations greater than 10% of the initial number booked will also still be charged.

Date Validity and Opening Times

- 'Midweek' dates are classified as Sunday-Fridays (excluding bank holiday Sundays)
- The bar will remain open until 12:00am (Monday – Saturday) and 11:30pm (Sunday) with twenty minutes 'drinking up time'.
- All guests will be requested to leave the premises by 1am.
- The back garden will close at 9pm due to council noise regulations.

Music

- In accordance with any Temporary Event Notice granted, **loud** music must end at 10pm, ambient music can carry on until normal closing of the venue.
- A noise limiter is in place to distinguish an appropriate music level. This level has been set by the council and must be respected.
- Any third party musicians or DJs **must** meet with a venue manager prior to an event and sign the Musician's Ts&Cs.
- Please remember that we are also a functional hotel, and we ask patrons to respect the peace of our guests and neighbours and to leave the premises quietly.

Liability

- No.4 shall not be held responsible for any loss or damage to any property belonging to or brought onto the premises by any person, save as required by law. No.4 is not responsible or liable for any injury, loss or claim whatsoever by or to any persons on its premises.
- No.4 shall not be responsible for any loss due to mechanical breakdown, failure in electricity supply, flood, fire, government restriction or force majeure that may cause the premises to be temporarily closed or the event to be interrupted.
- The individual(s) who are named on the Event Sheet will be considered the Client and will be held liable in relation to the booking and any associated costs.
- The Client is responsible for all persons who attend the event and shall be responsible for any damage caused to the venue, its furnishings and equipment. The Client will be made aware no later than 48 hours after the event of any chargeable damage and an invoice will be raised.
- No.4 reserves the right to keep the security deposit in the event of cancellation and/or damage.
- No.4 reserves the right to keep part of, or all of the security deposit if any alcohol brought in from outside of No.4 or any prohibited substances are consumed on the premises.
- The Client shall indemnify No.4 Clifton Village, its agents and employees and assigns from all/any liabilities, losses, damage, claims and expenses (including but not limited to legal expenses) of any nature relating to or arising out of the failure of the Client to perform or comply or procure compliance with the terms of their booking and their legal obligations generally.

By booking with No. 4 you agree to be bound by all terms and conditions as set out above.