Nº4
CLIFTON VILLAGE
RESTAURANT & BAR

Wedding Terms and Conditions

Confirmation

- The individual(s) who are named on the booking will be considered the Client and will be held liable in relation to the booking and any associated costs.
- Final numbers, food pre-orders, and special dietary/access requirements must be received at least 4 weeks prior to your booking.
- All children under 16 must be accompanied by an adult at all times
- No4 reserves the right to refuse admittance at any time or to remove any persons whose behaviour is considered inappropriate.

Deposits and Payment

- To secure a booking we require a deposit of £500 (or payment in full, if purchased through a third party). This deposit will be taken from the final payment due prior to the event, except in the case of cancellations/alterations, as mentioned below, damage to the venue, or failure to abide by the terms and conditions here described.
- The collection of deposits is the responsibility of the Client, and can be claimed up to a month after the event.
- 50% of the total balance is due no later than 3 months prior to the wedding.
- Any outstanding balance must be paid at least 4 weeks prior the event.
- All payments can be made by cash, card or bank transfer to:
    Account name: Clifton Hotels Ltd - Racks
    Account Number: 39020592
    Sort Code: 60-00-01
    Reference: No4 and Date of Event **(Please be sure to include this)**
- A 10% service charge will be added to your final invoice and will be required to be settled in your final pre-payment.
- Corkage is only available, subject to approval by the General Manager, for £25 per bottle
- Alcoholic favours have a corkage of £2 per person for up to 50ml.

- A cakeage fee of £1 per person will be added for any external cake/cheesecake.

Cancellations and Alterations
- All alterations and cancellations must be made in writing to: bookings@no4cliftonvillage.co.uk
- In the event of cancellation less than 6 months prior to the wedding date, the required 50% payment of balance will be retained by No.4 Clifton Village as a cancellation fee.
- At No.4 Clifton Village's discretion one postponement of date may be allowed if at least 6 months prior to the wedding date.
- If you decide to postpone your wedding to a different date, your deposit and 50% payment of balance can be transferred to hold and pay for your new date, providing this new date is within 12 months of the original date.
- If you decide to postpone your wedding and have not yet made your 50% payment of balance, this will be required along with your deposit in order to hold and pay for your new wedding date. In such an event, this 50% payment of balance must be made in full to No.4 Clifton Village within 1 month of notifying No.4 Clifton Village of your decision to postpone.

Opening Times
- With the exception of government restrictions - The bar will remain open until 10:30pm (Monday – Saturday) and 10:00pm (Sunday) with twenty minutes 'drinking up time', unless specified earlier by the venue. The specific service and opening times for the event will be agreed upon in advance of the event.
- All guests will be requested to leave the premises by 11pm Monday-Saturday, and 10:30pm on Sunday.
- The back garden will close promptly by 9pm due to council noise regulations. Additionally, the venue reserves the right to require that guests keep noise down to a certain level and contain the volume of activities if requested.

Licensing restriction
- Music must be played at background volume level
- No live music is permitted
- All music has to stop at the closing time
- A noise limiter is in place to distinguish an appropriate music level. This level has been set by the council and must be respected.
- The venue reserves the right to require that guests keep noise down to a certain level and contain the volume of activities if requested.
- No music to be played in the garden

- Dancing is not permitted
- Please remember that we are also a functional hotel, and we ask patrons to respect the peace of our guests and neighbours and to leave the premises quietly.
- Doors and windows are to remain closed at all time to prevent noise disturbances.
- No drinks are to be consumed in the front garden
- No more than 6 people to be in front of the hotel at any times

Liability

- No4 shall not be held responsible for any loss or damage to any property belonging to or brought onto the premises by any person, save as required by law. No4 is not responsible or liable for any injury, loss or claim whatsoever by or to any persons on its premises.
- No4 shall not be responsible for any loss due to mechanical breakdown, failure in electricity supply, flood, fire, government restriction or force majeure that may cause the premises to be temporarily closed or the event to be interrupted.
- The individual(s) who are named on the Event Sheet will be considered the Client and will be held liable in relation to the booking and any associated costs.
- The Client is responsible for the collection of all belongings within 48 hours of the event. After this time No.4 Clifton Village reserves the right to dispose of uncollected items.
- The Client is responsible for all persons who attend the event and shall be responsible for any damage caused to the venue, its furnishings and equipment. The Client will be made aware no later than 48 hours after the event of any chargeable damage and an invoice will be raised.
- No4 reserves the right to raise an invoice in the event of cancellation and/or damage.
- No4 reserves the right to raise an invoice if any alcohol brought in from outside of No4 or any prohibited substances are consumed on the premises.
- The Client shall indemnify No4 Clifton Village, its agents and employees and assigns from all/any liabilities, losses, damage, claims and expenses (including but not limited to legal expenses) of any nature relating to or arising out of the failure of the Client to perform or comply or procure compliance with the terms of their booking and their legal obligations generally.

By booking with No 4 you agree to be bound by all terms and conditions as set out above.